



CANADIAN HOSPITALITY FOUNDATION

Metro Toronto Convention Centre Event Management Scholarship \$2,000

Areas of Studies: Special Event Management/ Event Management/ Events Planning

Who Can Apply

- * **George Brown College** (Special Event Management) students enrolled in their **second year** of a two-year Event Management program.
- * **Niagara College** (Event Management – Post Graduate) students enrolled in their **final** semester
- * **Centennial College** (Event Management – Post Graduate) students enrolled in their **final** semester
- * **Centennial College** (Special Event Planning) students enrolled in second year **of a two-year program**
- * **Conestoga College** (Event Management – Post Graduate) students enrolled in their **final** semester
- * **Humber College** (Event Management – Post Graduate) students enrolled in their **final** semester
- * **Humber College** (Event Management – Hospitality) students enrolled in **second year** of a two-year program
- * Applicant must be a Canadian citizens or landed immigrant
- * Applicant must **not have received** any other Canadian Hospitality Foundation Scholarship

How to Apply

Send the completed application form and the required documents directly to the following address:

**Canadian Hospitality Foundation
300 Adelaide St. East, # 339
Toronto ON M5A 1N1
Attn: Scholarship Committee**

Please note that missing, falsified or incomplete documents will be grounds for elimination.
A completed and signed application form (pen or typewritten only)

- Resume or Curriculum Vitae
- An OFFICIAL transcript of records. (web grades, photocopy, emailed or faxed transcripts are NOT accepted) High School students: high school transcript from previous academic year and report card from current academic year.
- Letter(s) of recommendation from a current faculty member and/or school administrator. Each letter must be signed and must include address, telephone and email address and be on school letterhead.

- Letter(s) of recommendation from past or present employer(s) (reference letters for volunteer activities will also be considered). Each letter must be signed and must include address, telephone and email address and be on company letterhead.
- A 300-word essay giving reasons why you are drawn to the event management field of the hospitality industry and why you think you will succeed in it. Within your essay also describe where you see yourself professionally five years from now
- Photo of applicant: The photo must be a colour 5 by 7 inch head and shoulders portrait, NO creative shots will be accepted.

Deadline for Submission: May 25th, 2018

Criteria

Applications are to be judged on the following criteria. Points assigned to each of the criteria (from a total of 100 points) are as follows:

- Work experience (20): based on quality and length of work experience with extra points for foodservice, hospitality, and culinary-related experience and for increased levels of responsibility
- Leadership and ability to get along with others (20): based on work experience, letters of reference and responses to application questions.
- Education record (20): based on grade point average
- Extra-Curricular Activities (20): based on participation and enthusiasm for the industry by participation in industry-related events and activities.
- Professional promise (10): based on work experience, letters of reference and responses to application questions
- Essay (10): given to the discretion of each judge and based amongst other things on quality of application (neatness, imagination and effort put into the presentation).

Payment of Scholarship Money

The scholarship money will be paid in its entirety in November of the year the scholarship is awarded. The Foundation will seek confirmation of full-time enrollment from the university before payment is made. Payment is made directly to the university, for credit towards the recipient's tuition fees. If the tuition fee has already been paid in full, the money will then be paid to the student by the university.

Website Posting of Recipients

The recipients list will be posted on the Foundation website www.thechef.ca/scholarships by October of the year the scholarship is awarded.



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Deadline for submission: May 25 th , 2018	Date:
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Personal Data

Full name:			
Permanent Address:			
Permanent Address 2:			
City:		Province:	
Postal Code:		Student ID:	
Birth Date:		SIN – Only first 3 numbers needed:	
Telephone (with area code):		Email:	

Education High School

High School:			
City/town:		Province:	
School contact name:		Position:	
Telephone (with area code):		Email:	
Graduation (Month/Year):			

Education Post Secondary

College applied to:			
Address:			
City:	Province:	Postal Code:	
School contact name:		Position:	
Telephone: (with area code):			
Program name:			
Program start (Month/Year):		Program end (Month/Year):	

Employment History (Part-time or Full-time)

Position 1			
Company:		Position:	
Start:		End:	
Address:			
City:		Province:	Postal Code:
Supervisor/Employer:		Position:	
Telephone (with area code):		Email:	

Position 2			
Company:		Position:	
Start:		End:	
Address:			
City:		Province:	Postal Code:
Supervisor/Employer:		Position:	
Telephone (with area code):		Email:	

Work Experience

Please describe your overall work experience: (You may use a separate sheet if handwritten or the box below will expand if done electronically.)

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Extracurricular

Please describe any extracurricular school/community activities: (You may use a separate sheet)

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Career Goals

Please describe your career goals: (You may use a separate sheet)

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References

Please provide information on the persons giving you your school and work letters of recommendation.

Reference 1

Name:		Position:	
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Company/School:	
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Telephone (with area code):		Email:	
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Reference 2

Name:		Position:	
Company/School:			
Telephone (with area code):		Email:	

Authorization

By my signature below, I hereby give permission to the Canadian Hospitality Foundation to verify all statements made in the application, to check references and to use the photo I provided and publicly announce any scholarship I may be awarded. I also authorize my college/university to provide the Institute with such information as may be required to process the payment in the event I receive the scholarship.

Print full name _____

Signature of applicant _____ Date _____